
COLLEGE OF VISUAL ARTS AND DESIGN

Position Announcement

- Position:** Associate Dean for Administrative Affairs, College of Visual Arts and Design
- Rank and Salary:** Associate/Full Professor, 12 mo. contract, 4 yr. renewable term. Salary commensurate w/ experience.
- Starting Date:** Negotiable, as early as January 2010 no later than August 2010
- Qualifications:** The Associate Dean must hold a terminal degree from an accredited institution in one of the College's disciplines. Record of teaching, research or creative activity, and service appropriate to appointment to the rank of tenured Associate/ Full Professor in one of the departments of the College. Academic administrative experience with a minimum of 3 years in a leadership role including budget and personnel experience. Candidates must meet all of the required qualifications mentioned above. Preference will be given to candidates with experience at 4-year institutions.
- Responsibilities:**
- The Associate Dean for Administrative Affairs reports directly to the Dean; works to promote the mission and goals of the College; participates in long range planning; supervises the allocation of space and facilities; teaches one course each semester in his/her discipline; leads the robust program of visiting artists and scholars; coordinates enrollment management; oversees technology applications in the college; recommends budget and space needs to the Dean and the College Executive Committee; provides leadership and oversight of institutional effectiveness and assessment efforts in the College; and works with the Dean and Vice President for Institutional Equity and Diversity to promote diversity in the College.
- Application:**
- Submit letter of intent addressing qualifications as they relate to this position, full curriculum vitae and a list of 4 references including name, address, e-mail address and phone number. Send all materials electronically as Word or pdf documents to: Professor Marian O'Rourke-Kaplan, Chair of the Associate Dean Search Committee at: orourke@unt.edu
- Deadline:**
- Application materials must be received by September 1, 2009; applications will be reviewed every two weeks until the search is closed.
- The College:**
- The College of Visual Arts and Design operates facilities in Denton and Dallas. It is one of the largest and most comprehensive visual arts programs in the Southwest. With over 2,100 undergraduate students and 162 graduate students, The NASAD accredited College offers the BA, BFA, MA, MFA in 15 program areas: art education, art history, ceramics, communication design, drawing and painting, fashion design, fibers, interdisciplinary art and design studies, interior design, metalsmithing and jewelry, new media art, photography, printmaking, sculpture and watercolor with a Ph.D. offered in art education.
- The Setting:**
- The University of North Texas, with over 34,000 students, is located in Denton just north of the Dallas-Fort Worth metropolitan area. The Dallas-Fort Worth metropolitan area has rich cultural offerings that provide excellent research and professional opportunities for students and faculty. Among the many museums are the Amon Carter Museum, African-American Museum, Trammell and Margaret Crow Collection of Asian Art, Dallas Museum of Art, Kimbell Art Museum, Meadows Museum, Modern Art Museum of Fort Worth and Nasher Sculpture Center. Further information about the College and University can be found at: art.unt.edu and www.unt.edu.

UNT is an ADA/AA/EOE.